

PTPC Board Meeting

May 10, 2022

Call Meeting to Order

The meeting was called to order at 2:55 pm by President, Lynn Pierle at the Port Townsend Library, the Pink House. Present were Kim Anderson, Jeannie Ramsey, Patti Rowdabaugh, Eric Seder and Sharlene Shiroma. Absent were Jim Dow, Jim Geren and Craig Walls.

The minutes of the April 12th Board Meeting were submitted and corrected online. Jeannie moved to approve the minutes as corrected. Kim seconded and the motion passed unanimously.

Officers' Reports

Treasurer – Patti Rowdabaugh for Craig Walls

Patti reported as of April 12th we had \$6,403.75. Since then, we had 21 membership dues paid via PayPal totaling \$804.51. Three membership dues via check totaling \$120. Pledges paid in the amount of \$650 to be transferred into a separate bank account. We have a net income of \$6,534.30 as of May 10th.

Patti has talked to Lucianne Pugh, a Tax CPA and a member of our club. She is going to get us set up on Quickbooks online. She also turned Patti onto a site called TechSoup that you can register as a non-profit and get the software much cheaper. It's an annual subscription and it is never out-of-date. We are making progress and getting caught up on all the financials.

A full treasurer's report is available from Craig upon request.

President/Capital Campaign – Lynn Pierle

Lynn mentioned we have received \$25,110 for the Capital Campaign. That leaves us with \$9,890 left to reach our goal. The committee has a few suggestions on what happens if we don't make our goal. One suggestion is sequencing the installment. Do the pavement and nets first, then continue to raise money for the fencing and what other accessories that we need. Another suggestion is to ask the Board members for approval in getting the money from our account. We have a lot of money and with membership dues coming up in July, that would give us more money in our account. One other suggestion is that a couple of the members on the Capital Campaign committee have offered to loan us the money interest free. Patti asked how will it be paid back. Lynn said we will continue to fundraise and pay the loan back. Patti mentioned that Lucianne asked why we weren't looking into grants. Lynn is looking into it and that is another option to look at to raise the money.

Lynn mentioned that the committee has to start making phone calls to the club members that have not donated yet. She also mentioned about setting up a booth at the Farmers Market. Jeannie also suggested setting up a booth at the Uptown Fair on Aug. 20th, and checking out other resources as well.

Lynn and Mary Critchlow met with Carrie Hite, Director of Strategy for Parks and Rec. She is enthusiastic and really supports pickleball as is Steve King who reports to John Mauro. Lynn asked Carrie if she can be on her task force and she said yes. Now the Port Townsend Pickleball Club will be represented on her task force.

Vice-President/Nominating Committee – Patti Rowdabaugh

Patti mentioned we have 4 Chairs that we are trying to fill. They are Vice-President, Treasurer, Director of Communications and Director of Membership. Right now, Patti and Craig are covering for the Membership Director, Jim Geren. Jim is traveling and is stepping down when he returns. We have 2 Chairs that are filled. Jim Maupin has agreed to be Vice-President and Kirk Rowdabaugh has agreed to be Treasurer. Patti is talking to Mark Finco about being the Director of Communications. He will be getting together with Kim Anderson about the position. She is also looking for a Director of Membership. She would like to get all levels of play represented on the Board and is looking at newer members, beginner, advanced/beginner members for Director of Membership. Lynn mentioned that the person who will be Director of Membership should really know Excel.

Patti suggested to have the membership form updated to include how they are paying, by check or PayPal and what is the member's name and email. Sometimes it is hard to tell who is paying. There is one she received an email on paying by PayPal and the email was a business email. She would have to go and research all the membership forms to see if she can figure out who it is and that takes a lot of time. There are a lot of extra steps that do not have to happen. Lynn talked to Katinka from the Sequim Picklers on how they do it and she gave a lot of good ideas. Membership, Treasurer and Communications have to work together and make the process more efficient.

Events Chair – Jeannie Ramsey

Jeannie mentioned the Intermediate Ladder play is going well. They are playing 2 -3 times a week. There are 11 teams. On the Advanced Ladder there has been 1 match so far. Had to postpone another ladder play due to high winds.

Also, the Intermediate Round Robin is doing well. Many of the intermediate players are moving towards the intermediate/advanced level. We need to have some intermediate lessons or have an intermediate clinic. It would be nice to have Doug Hastings give a clinic. Lynn suggested a clinic and have the participants pay for it. Jeannie will ask Doug about it.

Jeannie wants to have a Beginner's Tournament. It would be limited to players that have been playing less than a year. Also, she would like to have refs. Kathy Thomas has offered to give a ref clinic. The tournament is scheduled to be held on July 7th and 8th. The ref clinic will be held in late June.

Facilities Chair – Eric Seder

Eric had 2 Facilities Committee meetings on April 21st and May 4th. Michael Todd, Director of Facilities and Parks, is an informal member of the committee. He is an asset to the committee. Basically, what we have done is got organized about recontacting potential vendors. There are 4 vendors that look as if they will fit our needs. We have also found a 5th that would work with one of the 4 vendors and if that vendor is too busy, then he may be well qualified to do it himself. The 4 vendors are Cascade Sports and Tennis Court Surfacing in Renton; Pacific Ace in Vancouver, WA; Sound Sport Surfaces in Kirkland; and Mid-Pacific Tennis in Kirkland. The 5th one is in Poulsbo and they work with Sound Sport Surfaces. They came here to look at the courts on behalf of Sound Sport Surfaces and said if Sound Sport Surfaces is too busy they would be interested in doing it. Eric feels that several companies are being responsive to our situation. One is Pacific Ace which is doing some basketball courts for the County in September and they can do our courts, too. The other thing that is good about this company is that they would also do

the fencing and the posts if their pricing is within our budget. We do have a firm price from Sound Sport Surfaces of \$23,000, but that is just the surface and painting of lines.

Lynn mentioned that Katinka says we don't really need 10 ft. fences around the courts. 8 ft. fences are good enough and that would save on the cost.

Eric mentioned that Matt Tyler wants a list of what we would like at the Courthouse Courts. The Facilities Committee came up with the following: sound screen material on the westside between the courts and the Old Consulate Inn, internal fences, a port-a-potty and more benches.

He talked to Lisa McCammon and they have not made significant progress on their possible development of a Pickleball facility.

Lynn mentioned Carrie Hite had a question regarding Ft. Worden. There was a roadblock with the former administration. Is it worth asking them again? Eric said that we can approach them again.

Old Business

Summer Schedules – Lynn Pierle for Jim Dow

Lynn mentioned that Jim sent her a schedule on the high school courts with some modifications from the old schedule: it includes Fridays Round Robin play from 11a-1p; Tuesdays and Thursdays still Scheduled Play with 1 open court. On Mondays and Wednesdays there is Rated Play, but his proposal is that it doesn't have to be strict Rated Play which is to have a court for each level of play. It would be if there are more than 1 court of advanced players, there will be more courts for advanced play. You just go and self-organize Rated Play according to who is there. It is based on a sign that he saw in Santa Barbara that stated there is Rated Play with beginner, intermediate and advanced play, but if there are more people who are intermediate, then you will have more intermediate courts. If you don't have any beginner players, then you won't have any beginner courts. You just go with the flow at the time of play. You also need to have 6 players or more to have an advanced court. You can't show up with only 4 players who are advanced and think you can play with only 4 players if there are other levels of players that need more courts. Same with beginners, you need to have 6 players or more to have a beginner's court. Also, there was a conflict on the hours of scheduling these courts. Lynn will send out a Blast to let the players know that the segments of play are 9a-11a and 11a-1p only.

Lynn mentioned that the Y has offered 4 indoor sessions for the summer which is Monday, Wednesday, Friday from 9a-11a and Saturday from 12p-3p. She discussed having Advanced Play on Mondays, Intermediate Play on Wednesdays, Beginner Play on Fridays and Open Play on Saturdays. The Board thinks this would be feasible and she will let the Y know the schedule we proposed.

Membership Topics – Lynn Pierle

Lynn mentioned pro-rated dues for membership; if a member joins after 6 months they would only have to pay for 6 months. Katinka said it would not be difficult to set it up on PayPal. So if someone joins between January - June they would pay for 6 months for \$20. If a member joins between July - December, they would pay for a year's membership of \$40. Patti moved to approve to pro-rate membership dues for 2022 -2023 as stated. Jeannie seconded and the motion passed unanimously.

Lynn mentioned on back-up for membership, once we get the Treasurer, Communications and Membership all aligned, we will get a smooth operation for the process of membership. Each of these 3 Board Members can cover for each other and not one person makes a move without the other 2 knowing about it.

Revised Job Descriptions – Lynn Pierle

Lynn sent out the revised job descriptions to the Board to look at once more with all the changes before we voted on them. For Court Operations, Jim D. has stated that he would like to only do scheduling and equipment that is listed in the job description. There is a proposal of having a committee to help with the other assignments listed for Court Operations. Jeannie moved to approve the revised job descriptions. Kim seconded and the motion passed unanimously.

New Business

Lynn mentioned that according to our by-laws we need to have an annual meeting. The Board decided to have it on Saturday, June 25th at HJ Carroll Park. It will be a potluck from 3p-5p. Lynn will check to see if the park is available at that time.

Patti mentioned that Jim G. suggested putting in the Blast around mid-May and end of June reminders on membership dues.

Eric moved to have the meeting adjourned. Patti seconded. The meeting was adjourned at 4:39p.

Respectfully submitted,

Sharlene Shiroma